Finding Books, Videos & More

Searching the Catalog
Touro Library Catalog

0 Use the catalog to find books, ebooks, physical copies of journals and magazines, and DVDs
   0 Anything physically in one of our library, plus select electronic resources
0 Do NOT use the catalog to look for individual articles on a topic
   0 Try the QuickSearch tab or go to a database instead (See Journal Research)
Searching the Catalog

0 From tourolib.org, select the “Books & more” tab
0 The homepage search box is a keyword search, similar to Google
   0 Searches all words anywhere in the record
   0 Produces the largest number of results
   0 Quick, but not always as accurate as necessary, especially for Author or Title searches
Searching the Catalog

Below the search box, there are additional options:

0 Simple Search
  0 Single field search
  0 Choose to look in Author, Title, Subject, etc.

0 Advanced Search
  0 Limit by language, location, material, date, etc.
  0 Combine multiple fields for complex searches

See Also: Touro catalog tutorial
Options in Advanced Search
Ex. Finding a known item:

0 I looked a book about the history of words earlier and now I need to find it again to use in a paper

0 It was by Jan...uh, somebody

0 And it had etymology or etymologies in the title, I think

0 It was pretty recent...and definitely an e-book!
The Record

For physical items, make note of full call number to retrieve them.

For this example, it is an eBook available online only.

Use to find similar items or as potential keywords.

Make changes to your search.

Save to cart.
Poems, Short Stories & Essays

- Shorter works are most often published as part of a larger anthology.
- Since most of these works will have their table of contents listed in the catalog record, use a keyword search of the title to find a book that includes it.
Accessing Materials: Intra-library Loan

- To request material from other Touro locations, use the “Request” button in the catalog or the intRA-library loan form.
- This may take up to 2 weeks, so plan ahead.
Accessing Materials: Inter-library Loan

- To request material that Touro does not own, use the intER-library loan form
- Double check to make sure it really is not something that you have access to locally – either through the catalog (books) or with the Citation Linker for individual articles
Accessing Materials

- For either inter- or intra-library requests, you must first register with the library in person.
- For further info, check out the borrowing procedures.
Using Call Numbers

Main Points

0 Touro Libraries use the Library of Congress call number system

0 Books are organized by subject, which is designated by a one or two letter code (i.e. KF = United States law)
   0 KF68 .S73 2003

0 The middle section of a call number is a *decimal* number, i.e. .S73 comes *before* .S8 and *after* .S663

0 The last section indicates the year of publication

Full Call Number Guide

**Tl;dr** – Make sure you write down the *complete* call number and a librarian will be happy to show you where to find it
QuickSearch

0 The QuickSearch option allows you to search across all of our holdings at once

0 Search the Touro catalog along with the contents of most of our databases

0 Find books, e-books, journal and news articles, dissertations and more through a single interface

0 Great place to begin finding information, but very large number of results and lacks some of the refinements of resource-specific searching
If you can’t find what you’re looking for through Touro or at the branch you’d prefer, looking in WorldCat is another option.

Especially helpful to you since there is such a high density of libraries and special collections in NYC.
WorldCat

0 Use **WorldCat** to search across the holdings of all participating libraries, both public and private, around the world
0 See who has what book and how far away from you it is
0 Similar search options as other library catalogs like Touro’s
0 Use and borrowing privileges vary, so be sure to check out the individual library’s site under “library info”
WorldCat Facts & Statistics

Source: http://www.oclc.org/worldcat/statistics/default.htm
For More Information

To find additional resources about these or any other topics related to research and library use, don’t forget to visit the Student Services page on the Library website.

Go to http://www.tourolib.org/services/students

Or, find it on the library homepage.

And you can always ask a librarian!